



Private Service Request Form

CLIENT INFORMATION

Legal First Name:

Legal Last Name:

Preferred Name:

Gender: Male Female Other(specify):

Pronouns: She/Her He/Him They/Them Not Listed(specify):

Date of birth (DD/MM/YYYY):

Address:

City:

Province:

Postal Code:

Email:

Home Phone:

Cell Phone:

First Language: English French Other(specify):

Have you been a client at Bravework before?: YES NO

BILLING INFORMATION

Name (If different from above):

Mailing Address (if different from above):

Email:



SERVICE REQUESTED

(Check all that apply):

- Career Exploration
- Job Search Assistance
- Resume/Cover Letter Work
- Positive Psychology Coaching

I would like to complete the 3 sessions for \$300 package

ADDITIONAL Information

1) Current Employment Status:

- Employed
 - full-time
 - part-time
- Unemployed
- Self-employed
- Student
- Retired
- Other (please specify)

2) If employed or self-employed, what is your job title or occupation?

3) Highest level of education completed:

- High School/GED
- Some College
- Associate's Degree
- Bachelor's Degree
- Master's Degree
- Other (please specify)



4) Do you have a disability or medical condition that affects your ability to work?

Yes

No

If yes, please describe your disability or medical condition.

5) Are there specific work restrictions or limitations you have due to your disability or condition? (e.g., limited lifting, limited hours, need for breaks, etc.)

6) Do you require any specific accommodations in order to successfully perform in a vocational setting? (e.g., modified work hours, assistive technology, physical accommodations, etc.)

7) Have you had any previous vocational rehabilitation services?

Yes

No

If yes, when and what services did you receive?

8) Do you have a current copy of your resume? (If yes, please include when returning this form)

Yes

No

9) When was the last time you updated your resume?

10) What are your main goals for vocational rehabilitation services? (e.g., find employment, change careers, get job training, develop workplace accommodations, etc.)



11) What type of work would you like to do or return to? (Be as specific as possible about job type, industry, or work setting.)

12) What barriers or challenges have you faced in obtaining or maintaining employment? (e.g., physical barriers, lack of experience, transportation, discrimination, etc.)





CANCELLATION POLICY, revised January 2024

Your appointments are scheduled in advance and are a time reserved exclusively for you. When a session is cancelled without adequate notice, we are unable to fill this time slot by offering it to another person.

For appointments within Winnipeg, a full 24hrs notice is required for cancelling appointments. If you cancel with less than 24hrs before your appointment time you will be billed for 50% cost of your appointment. If you cancel with less than 12hrs notice before your appointment, you will be billed for 75% of the cost of your appointment.

For appointments outside of Winnipeg, a full 48hrs notice is required for cancelling appointments. If you cancel with less than 48hrs notice, or do not show for your appointment, you will be billed for 100% cost of your appointment (costs of appointment, assessment, and travel).

Clients who fail to show up for scheduled appointments will be billed for the full amount of their appointments.

There is a range of valid reasons for cancelling an appointment. To be consistent with all clients, cancellation fees will only be waived in the event of a medical emergency requiring urgent professional treatment, Covid 19 symptoms, or a death in the family or a natural disaster.